

UNITED WAY OF NORTHWEST MICHIGAN COMMUNITY IMPACT GRANT FUNDING REQUIREMENTS



Grants are not awarded to individuals.

Applicants must be a school system, Native nation, local unit of government, or have received a tax-exempt certification from the Internal Revenue Service (IRS), excluding private foundations as defined by the IRS.

Applicants who do not conform to the previous requirement are encouraged to apply using an eligible organization as a fiscal sponsor. Applications involving a fiscal sponsor must provide a signed Fiscal Sponsorship Agreement.

Applications must be approved by the governing body that is ultimately responsible for the grant funds and implementation. Documentation of this approval must be submitted upon request.

Grant funds must be used for programmatic costs which provide services within the following counties:

Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Missaukee, Wexford

Grant funds may not be used outside of this region unless specifically authorized by United Way of NW MI

Funds from each region must stay within that region (Greater Grand Traverse, Char-Em, or Wexford-Missaukee)

Programmatic costs could include direct service staff salaries, supplies, materials, subscriptions, contractors, and consultants.

Ineligible costs include capital expenditures, such as brick-and-mortar and equipment acquisitions, and political, discriminatory, or evangelical activities.

No part of the grant funds may be used for or applied to work completed prior to the award. This includes, but is not limited to: debt service, unpaid invoices, and staff or consultant time.

UNITED WAY OF NORTHWEST MICHIGAN COMMUNITY IMPACT GRANT GENERAL GUIDELINES



The *Request for Information* must be completed and submitted by the specified deadline; this form and timeline can be found on our website.

Eligible organizations will then be invited to submit full proposals provided the project aligns with United Way's general funding priorities of Health, Education, and Financial Stability. *Regional Review Committees*, comprised of community members, set the focused funding priorities to address the specific needs of each region.

The *Request for Proposals* is by invitation only; applicants must provide copies of their full proposals and required documents prior to giving a presentation to our *Regional Review Committees*.

Following selection, grant terms will be negotiated prior to signing the grant agreement. This could include the amount awarded, disbursement schedule, reporting requirements, project timeline, and place of performance.

UNITED WAY OF NORTHWEST MICHIGAN COMMUNITY IMPACT GRANT REQUIRED DOCUMENTS



Full proposals must be accompanied by the following documents:

- MI Tax Exemption Certificate
- IRS Determination letter
- License to Solicit
- Board Roster with Affiliations
- Nondiscrimination/Antiterrorism Statement
- Annual Operating Budget
- Project/Program Budget and Narrative
- Form 990

SUMMARY:

FUNDING PRIORITIES

Financial Stability

Health

Education

REGIONS

Greater Grand Traverse

Charlevoix-Emmet

Wexford-Missaukee

COVERAGE AREA

Antrim

Benzie

Charlevoix

Emmet

Grand Traverse

Leelanau

Kalkaska

Missaukee

Wexford

ELIGIBLE ORGANIZATIONS

School System

Native Nation

Local Unit of Government

IRS Certified Tax Exempt Org
(excluding private foundations)

Non-tax-exempt organization
with eligible organization acting as Fiscal Sponsor

PROGRAMMATIC COSTS

Direct Service Staff Salaries

Supplies

Materials

Subscriptions

Consultants

Contractors